

David Block, Business Administrator

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**WEDNESDAY, NOVEMBER 16, 2022
6:00 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING MINUTES**

CALL TO ORDER BY PRESIDENT:

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Bergen County Record and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ☐P__ Travis Waller, President ☐P__ Aree Booker, Vice-President
 ☐Abs__ Glenn Coley ☐P__ Judy Khan
 ☐P__ Felise Matlock (7:18pm)

 ☐P__ Dana Clark, Acting Principal ☐P__ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

Ms. Clark - Update

Mr. David P. Block Update – Business Office / Facilities

INSTRUCTIONAL REPORT: Enrollment Report (Attachment #1)

RECOMMENDATIONS OF THE PRINCIPAL / HEAD OF SCHOOL:

A. Approval of Minutes

B1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for October 12, 2022 & October 20, 2022 (**Attachment #2**):

Motion ___ *Felise Matlock* ___

Second ___ *Judy Khan* ___

___Y___ Travis Waller

___Y___ Aree Booker

___Abs___ Glenn Coley

___Y___ Judy Khan

___Y___ Felise Matlock

B. Personnel

B1. RESOLUTION TO APPROVE STAFF FOR BEFORE SCHOOL PROGRAMS

Motion by Felise Matlock, Seconded by Judy Khan, on recommendation of the Acting Principal to approve the following staff for the before school programs at a rate of \$35 per day:

Edwin Rivera
Romaine Hassanah

Roll Call:

___Y___ Travis Waller

___Y___ Aree Booker

___Abs___ Glenn Coley

___Y___ Judy Khan

___Y___ Felise Matlock

B2. RESOLUTION TO APPROVE STAFF FOR BEFORE SCHOOL PROGRAMS

Motion by Felise Matlock, Seconded by Judy Khan, on recommendation of the Acting Principal to approve the after school program coordinator at rate of \$20 additional per day:

Roll Call:

___Y___ Travis Waller

___Y___ Aree Booker

___Abs___ Glenn Coley

___Y___ Judy Khan

___Y___ Felise Matlock

B3. RESOLUTION TO RETROACTIVELY APPROVE MS. DANA CLARK AS ACTING SCHOOL PRINCIPAL

Motion by Felise Matlock, Seconded by Judy Khan, on recommendation of the Board President to retroactively name Ms. Dana Clark as Acting School Principal, effective October 21, 2022.

Roll Call:

___Y___ Travis Waller

___Y___ Aree Booker

___Abs___ Glenn Coley

___Y___ Judy Khan

___Y___ Felise Matlock

B4. RESOLUTION TO APPROVE MONTHLY STIPEND FOR ADDED TASKS RELATED TO JOBS

Motion by Felise Matlock, Seconded by Judy Khan, on recommendation of the Board President to approve a monthly stipend of \$2,000 for Mr. David Block, SBA, and Ms. Dana Clark, Acting School Principal, related to the added tasks and responsibilities in the absence of a school principal. This stipend is effective October 21, 2022 and expires January 31, 2022.

Roll Call:

<input type="checkbox"/> Y <input type="checkbox"/> Travis Waller	<input type="checkbox"/> Y <input type="checkbox"/> Aree Booker	<input type="checkbox"/> Abs <input type="checkbox"/> Glenn Coley
<input type="checkbox"/> Y <input type="checkbox"/> Judy Khan	<input type="checkbox"/> Y <input type="checkbox"/> Felise Matlock	

C. Instructional and Additional Reports:

C1. RESOLUTION TO APPROVE THE 2021-2022 NJDOE HIB SELF-ASSESSMENT

Motion by Felise Matlock, Seconded by Judy Khan, on recommendation of the Acting Principal to approve the 2021-2022 NJDOE HIB Self-Assessment. (**Attachment #3**):

Roll Call:

<input type="checkbox"/> Y <input type="checkbox"/> Travis Waller	<input type="checkbox"/> Y <input type="checkbox"/> Aree Booker	<input type="checkbox"/> Abs <input type="checkbox"/> Glenn Coley
<input type="checkbox"/> Y <input type="checkbox"/> Judy Khan	<input type="checkbox"/> Y <input type="checkbox"/> Felise Matlock	

D. Financial

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by Felise Matlock, Seconded by Judy Khan, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following (**Attachment #4**)

Bill's List for FY23

Roll Call:

<input type="checkbox"/> Y <input type="checkbox"/> Travis Waller	<input type="checkbox"/> Y <input type="checkbox"/> Aree Booker	<input type="checkbox"/> Abs <input type="checkbox"/> Glenn Coley
<input type="checkbox"/> Y <input type="checkbox"/> Judy Khan	<input type="checkbox"/> Y <input type="checkbox"/> Felise Matlock	

D2. RESOLUTION TO ACCEPT THE FY2023 CHARTER AND RENAISSANCE SCHOOLS EMERGENT PROJECT GRANT

Motion by Felise Matlock, Seconded by Judy Khan, on recommendation of the Business Administrator to approve the FY2023 Charter and Renaissance Schools Emergent Project Grant in the amount of \$48,062.

Roll Call:

<input type="checkbox"/> Y <input type="checkbox"/> Travis Waller	<input type="checkbox"/> Y <input type="checkbox"/> Aree Booker	<input type="checkbox"/> Abs <input type="checkbox"/> Glenn Coley
<input type="checkbox"/> Y <input type="checkbox"/> Judy Khan	<input type="checkbox"/> Y <input type="checkbox"/> Felise Matlock	

ES. Executive Session

ES1. WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that it does hereby determine that it is necessary to meet in executive session on November 16, 2022 to discuss matters involving personnel, pending litigation and/or matters involving attorney/client privilege that the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion will take place at the meeting.

Motion __Judy Khan__ Second__Travis Waller__ Time__7:33pm__

Roll Call:

__Y__ Travis Waller __Y__ Aree Booker __Abs__ Glenn Coley
__Y__ Judy Khan __Y__ Felise Matlock

ES2. WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and WHEREAS, the Board met on November 16, 2022 with appropriate cause;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Englewood on the Palisades Charter School, County of Bergen, State of New Jersey that The Board returns to public session where they may take action.

Motion __Aree Booker__ Second__Judy Khan__ Time__8:06pm__

Roll Call:

__Y__ Travis Waller __Y__ Aree Booker __Abs__ Glenn Coley
__Y__ Judy Khan __Y__ Felise Matlock

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Wednesday, January 18, 2022 at 6:00 pm

Adjourn

Motion by Aree Booker, Seconded by Judy Khan, to adjourn at 8:12pm.

Ayes__4__ Nays__0__